

**BEN BOLT - PALITO BLANCO HIGH SCHOOL AGRICULTURE PROGRAM  
LIVESTOCK & SHOW BARN  
RULES, FEES, AND GUIDELINES AGREEMENT**

The purpose of a livestock project is for a student to gain experience with raising livestock and keeping accurate records for future entrepreneurial enterprises. The utilization of the BB-PB ISD Show Barn is to provide an *extension of the classroom instruction* and maximize learning for FFA members who utilize the facility for their Supervised Agriculture Experience Programs (SAEP).

In order for all parties to best utilize the Show Barn and to insure the safety of the students, animals, and others on the property, there are rules and guidelines, which must be observed and complied with. To ensure compliance, BB-PB I.S.D. employees including administrators will monitor and manage the facility. These guidelines also serve to advise other members on the care of their projects not housed at the aforementioned facility, and to provide them with the requirements for participating in livestock shows.

Based on respect for the school's traditions, standards, and expectations, the rules and guidelines have been established by BB-PB I.S.D. Due to the needs of the individual students, the Agriculture Science Teachers and BB-PB ISD administrators may make decisions based on the best interests of the District, the school, the student, and the animal(s).

***Directions for Barn Rules, Fees and Guidelines Agreement***

1. Read the entire agreement completely for comprehension.
2. Completely fill out the cover sheet.
3. Sign and date the Livestock & Show Barn Guidelines Agreement on last page.
4. Turn in the signed agreement and all fees to the Agriculture Science teacher.  
(Student will retain pages 3-8 of the completed agreement.)

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

School ID: \_\_\_\_\_ Check here if you are a Junior FFA Member: ☐

Parent(s) Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_

Emergency Contact Phone Number: \_\_\_\_\_

Animal Project(s) write number of animals to feed

\_\_\_\_\_ Steer \_\_\_\_\_ Heifer \_\_\_\_\_ Pig \_\_\_\_\_ Lamb \_\_\_\_\_ Goat

Feeding Period: \_\_\_\_\_ County \_\_\_\_\_ Majors

**\*\* Sign and Return page 1,2, and 9 to Agriculture Teacher\*\***

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The BEN BOLT - PALITO BLANCO High School Agriculture Program's Show Barn (Ag Barn) is for the convenience of a student who has no place to keep an FFA project animal while being an active FFA member or Jr. FFA member at BB-PB ISD. The use of these facilities is a privilege, not an entitlement. All equipment and facilities are under the direct control of the Agricultural Science Teachers (FFA Advisors) and BB-PB ISD. Before a student is allowed to place an animal in the facility, the rules and guidelines must be understood fully by the students and parents. After these rules are fully explained, the students and parents will sign this agreement and signify they understand and will abide by these rules.

The Agricultural Science teachers are available for consultation and guidance in feeding, care, and maintenance. ALL EXPENSES ARE THE RESPONSIBILITY OF THE STUDENT. Veterinary care is the responsibility of the student when applicable. The project is solely the students and therefore, the student's responsibility to give appropriate care at all times.

**All participants must comply with the following criteria:**

**1. Scope**

The BB-PB ISD Ag Barn is being provided to the students of BB-PB I.S.D. and therefore, all rules and regulations found in the student handbook and code of conduct apply and will be enforced at all times.

**2. Liability disclaimer**

Neither BB-PB I.S.D. its employees, volunteers, nor the FFA is responsible for damage or loss to personal property, injury of members, animal projects, guests, or family of participants.

**3. Eligibility**

- Only students that are active BB-PB FFA members or Jr. FFA members, in good standing, will be allowed to utilize the agriculture facility. No animal will be allowed in the Ag barn until this contract between the student, parents/guardian, and the Ag Science teacher has been signed.
- In order to move an animal into the BB-PB ISD Show Barn Center, the Ag Science teacher must first be contacted, facility fees paid, and approval received. Any animals that have not been approved may be removed at the discretion of the Ag Science teacher.

**4. Facility Fees**

- Facility fees must be paid at issuance of pen assignment or May 1 for yearlong projects, like cattle. Cattle fees are \$30/pen and goats/lambs/pigs fees are \$15/pen.
- All members housing an animal at the Ag Barn are required to participate a minimum of 4 hours at the Ag Barn Clean Up Day, or to find a suitable replacement. All students are informed of the required date at the SAE mandatory student and parent meeting.
- At the end of the project, all pens must be properly cleaned by the student whose animal occupied it. The cleanliness of the pen will be left to the discretion of the Ag Science Teacher. Students will be put on the schools fine list (not to exceed \$60) if the pens are left in unsanitary conditions. If a student is removed from the barn because of barn policy violations, they are still responsible for cleaning out their pens.

**5. Guests**

All students with an animal at the show barn center are responsible for all guests' actions; including the parents of the student. Only a parent/guardian or sibling over the age of 19 may accompany a student with an animal project to the facility.

## 6. Sequence of events

A student must do the following things before bringing any animal onto the project center grounds:

- a. Attend mandatory SAE student and parent meeting
- b. Read, understand and sign the livestock guidelines agreement
- c. Attend Ag Barn Clean Up Day
- d. Pay facility fees
- e. Obtain permission from the Agriculture Science Teacher/BB-PB HS administrator

## 7. Facility Hours

- Gates are to remain closed and locked at all times. No unauthorized personnel shall feed or be at the facility for any reason during hours of non-operation without express permission from the agriculture teacher or school administrator.
- The project center hours are:

Week days during the school year (not holidays)	7:00 a.m.- 8 a.m. & 4 p.m. - 7:00 p.m.
Weekdays outside the school year and holidays	7:00 a.m.- 10:00 a.m. & 4 p.m. - 7:00 p.m.
Weekends	7:00 a.m.- 10:00 a.m. & 4 p.m. - 7:00 p.m.
- The Agriculture Teacher will be at the Show Barn for consultation on:  
Tuesdays from 4:30 p.m. – 5:00 p.m., or upon request as scheduled.

## 8. Pen Assignments

Due to limited space, priority will be granted to BB-PB FFA members enrolled in an Agricultural Science course in grades 9-12. One pen will be granted per exhibitor (within species) per space availability. Based on availability, pens will then be granted to Jr. FFA members. Jr. FFA preference will be granted to those individuals that exhibited an animal previously and had an impeccable record. One pen will be granted per exhibitor (within species) per space availability. Additional animals added to a pen must seek approval from the Ag Science teacher (AST). Animals must reside in assigned pens, unless the FFA Advisor or Administrator approves a change. Students MAY NOT move, modify, or expand pens for any reason, unless approved by the FFA Advisor or BB-PB I.S.D. Administrator. No mechanical, wooden, electrical, metal structures or additions may be placed in pens without approval. ALL items placed in pens must be approved prior to placement and removed immediately after the project is complete.

## 9. Animal purchase costs

The exhibitor is responsible for the initial cost of the animal as well as all expenses incurred while feeding, caring for and exhibiting the animal during the feeding period. This includes any major medical expenses (example: surgery, specific vet bills, etc).

## 10. Care of the animal(s)

The exhibitor is responsible for the proper care of his/her animal(s). This includes adequate nutrition and hydration for proper growth, the show ring development of the animal, cleaning the pen(s) and surrounding area, and cleaning the respective areas of the project center. Animals are to be washed in designated areas only. No person is to feed another person's animal, unless doing so as requested in writing. Any concern about the care, or lack of care, of an animal should be addressed to the Ag Science Teacher. Animals may be under specific dietary concerns as show times near and incorrect feeding may influence that specific concern. Inappropriate feedings will be determined by the Ag teacher and deemed to be cruelty to animals. All medication must be approved prior to administration.

## 11. Project responsibility

The animal project is the student's project and responsibility. All animal project management decisions will be made by the student/parent. The Agriculture teacher is available to assist and aid a student when a student *requests assistance*. The Agriculture teacher will closely monitor all show rules. Ethical treatment of animals is required at all times and rule violations will not be tolerated. Animal abuse will be determined by the Ag Science teacher and will result in the immediate removal of that student's animal from the Show Barn Center. If an animal requires medical attention it is the student's and parents' responsibility to contact the nearest available Veterinarian.

## 12. Student behavior

- Students are expected to act in a mature, professional manner at all times at the project center. ***The primary responsibility for discipline and supervision, rest with the student and his/her parents, when the FFA advisor or her designee is not present after school hours.*** Students will be held financially accountable for willful vandalism or destruction of any property on the part of the student(s) commits the act. No glass containers are allowed at the project center. Broken glass can cause severe damage to a student or project. Students are not to enter the stalls of any other student's animals, unless accompanied by the animal's owner. Students are responsible for the animal(s) they own. If there is a problem with another student's animal(s), contact the Ag Science Teacher. Any activities, which endanger the health or physical well being of students, parents, teachers, visitors or animals, will not be tolerated. ***Loitering or other activities not directly related to the furtherance of the program will not be permitted on school grounds.***

## 13. Care of stalls, pens, and bedding

The pen is to be maintained with adequate approved bedding. The bedding should be changed on a regular basis to ensure the health and well being of the animal project. All soiled bedding must be promptly and properly disposed in designated areas. All wheelbarrows WILL be emptied after each use.

## 14. Feed and tack areas

- The safety, sanitation, and the appearance of the project center area are priority.
- Feed and tack areas are to be clean and free of loose hay and open feed.
- Hay is not to be stored in the feed area, but in the designated hay storage area, and inaccessible to other animals.
- Feed stored in the barn: each student must store their feed in an enclosed lockable container.
- No show boxes are allowed without permission.
- Valuables should be brought to and from home, not remaining at the project center.
- BB-PB I.S.D. and its employees are not responsible for the theft or damage of any personal items.
- Feed and tack areas are to be kept clean and neat, and must be removed within two weeks after the project animal's final exhibition (or they become property of the Ag Dept).
- Students will not be permitted to bring in tack not approved by the agricultural science teacher.
- Anything in violation will be confiscated.

## 15. Barn clean ups

The appearance of the agriculture facility is a priority; there will be periodic "Barn clean-ups", which are mandatory for students with animal projects housed at the agriculture facility. If a student cannot attend for any reason, they are responsible for finding a suitable replacement. Students are expected to clean areas around pens, barrels, boxes, aisles, trim chutes, tables and scales after each use. Barn Inspections will be conducted on Tuesdays and any violations will be issued a warning and/or a violation fee.

Each student who uses the Ag barn is expected to attend all announced workdays held at the project center unless given prior absence permission by the FFA advisor.

## 16. Animal death

If an animal project dies at the facility, it is the exhibitor's responsibility to remove the carcass within two hours of being notified of death. If the carcass is not removed within two hours, this service will be provided at the expense of the owner of the animal project (\$30 fine).

## 17. Transportation

- Students and parents must arrange transportation to and from the Ag Barn. Trailer and cage usage is prohibited without approval from the Ag Science teacher. Prior approval is mandated by the district and individuals will be permanently banned from usage of said equipment if approval is not sought. Any trailer usage must be accompanied by up to date insurance and driver's license of the intended driver. All damages incurred are the responsibility of the borrowers.

17. Transportation continued...

- Transportation to and from Prospect Shows is the responsibility of student and parents.
- Agriculture teachers will be available to aid in the transportation of livestock to County and select Major livestock shows. However, the animal(s) will not be loaded unless the student is present and assisting.

**18. Prohibited substances**

Alcoholic beverages, illegal drugs, and tobacco use are prohibited on the premises at all times. This rule will be enforced for parents and students. No one under the influence of alcohol or drugs will be allowed at the Show Barn Center.

**19. Trespassing**

A student shall not be in another student's pen unless the agriculture teacher, administrator, responsible parent, or student whose project is to be looked after gives permission.

**20. Firearms**

NO FIREARMS will be allowed on the premises of the project center at any time.

**21. Pets**

No pets, dogs, or other domestic non-farm animals will be allowed on the premises of the project center.

**22. Removal of Project**

If it becomes necessary to remove an animal project, the owner will have 3 days to remove it. If the animal is not removed by this time, it will be taken by the authorized agent of the school administration and marketed at the owner's expense at the nearest commercial livestock market. The remainder of the money from the sale of the animal will be sent to the owner after deductions for any outstanding balances owed to the FFA chapter.

**23. Breeding animals**

- No mature breeding age male animals of any species will be allowed in the Ag Science Show Barn Center (bulls, rams, billies, boars). No bull calves will be allowed over the weight of 750 pounds. No boar pigs will be allowed over the weight of 100 pounds. No rams or billies will be allowed over the weight of 75 pounds.
- The Ag Show Barn Center is not a breeding facility, therefore no animals will be allowed to deliver (calve, farrow, kid) offspring inside the stalls of the Ag Show Barn Center.

**24. Vandalism**

The student is expected to respect the value of the project center. Any defacing of property or equipment will mean dismissal from the facility **IMMEDIATELY**. Students will be held financially accountable for willful vandalism or destruction of any property on the part of the student(s) who commits the act.

**25. Equipment**

Livestock management equipment (clippers, blowers, etc.) will be provided for student use but must be treated with care and respect. All broken or stolen equipment is to be reported immediately. All equipment is to be cleaned and returned to the proper storage area after each use. Willful misuse or damage may result in fines or loss of use privileges as well as replacement of broken equipment.

**26. Agriculture Teachers use of animals**

Student projects may be used by the agriculture teacher or administration for livestock judging practice or to teach livestock management skills such as weighing, leading, or vaccination.

**27. Student eligibility for livestock shows**

In order to be eligible to participate in any livestock show as an FFA student, students must meet the following requirements:

- Have approval of Agriculture Teacher/FFA Advisor.
- Be a member in good standing of the BB-PB FFA Chapter.
- Be an Active FFA member by attaining an average of 70% FFA participation scoring during the first quarterly events (meetings, leadership, service, etc.).
- Have completed online Quality Counts course with a passing score.

**27. Student eligibility for livestock shows continued...**

- Be passing ALL subjects at the time that eligibility is determined per UIL guidelines. - - If a student is ineligible to show due to grades, the animal is ineligible to show unless eligibility is defined differently at that show.
- Have paid entry fees on time and meet show requirements.
- Meet minimum weight requirement two weeks prior to official show weigh-in date.

**28. Removal of animals after shows**

The exhibitor is to remove all projects from the Ag Barn within TWO weeks after their final show unless otherwise directed by a BB-PB I.S.D. Supervisor or BB-PB I.S.D. Administrator. This rule applies to ALL animals, including breeding projects. Breeding projects that extend into another show season must receive permission to remain at the project center. This may be due to but not limited to grade issues, failure to enter, missing show, etc. If animals are intended for a particular event and circumstances prevent that exhibition, then the animal is past its completion date. If a student does not remove the animal and clean the pen within the allotted time, a fine of \$10.00 per day will be assessed for housing the animal and a \$30 cleaning fee (\$60 for cattle) will be charged for failure to clean the pen.

**29. Problems and chain of command**

When a problem or concern arises, the best way to resolve it is by following the established "chain-of-command." Always begin with the teacher.

- Agriculture Science Teacher/FFA Advisor
- Principal
- Central Office

**30. Terms, conditions and consequences**

- The Agricultural Science Teacher has the ability to override this contract at any time and has the authority to remove a student and/or parent from the barn immediately.
- The BB-PB ISD FFA Program reserves the right to remove any animal from the facilities if any one of the following conditions exists:
  - Animal abuse or neglect in any form
  - Diseased or infected animals
  - Animals that are unsafe to handle
  - Students failing to observe rules
  - Animals not being fed properly for show purposes
  - Student is no longer involved in program
- Under NO circumstances can the barn locks be changed at any time, unless it is at the discretion of the Ag Science Teacher, or BB-PB HS administration. No locks should be placed on any pens unless prior approval of the Ag Science Teacher was sought, and the Ag Science Teacher has received a key/combination for said lock.
- If the student fails to abide by any of the above-mentioned rules or guidelines, actions can be taken to remove the animal or/ban any future agriculture facility privileges. The student is subject to disciplinary action or fines for failure to comply with these rules/guidelines.

**31. Notice of eviction will proceed as follows**

- Written warning issued by the agriculture teacher/administrator, and Teacher/Student conference
- Written warning issued by an agriculture teacher/administrator, Teacher/Student/Parent conference, removal-warning letter, and violation fine
- Immediate removal of project from the agriculture facility

Major infractions of school, facility or student code of conduct rules while at agriculture facility may result in immediate eviction, as deemed appropriate by BB-PB I.S.D. administration.

**32. Penalties**

A written warning system will be implemented to document barn violations. If students and parents do not comply with the rules listed in this document, upon receiving their third written barn warning, the student will have to remove their animal within 24 hours.

Students who fail to abide by the above guidelines, or fail to maintain their pens may forfeit the privilege of keeping projects at the project center/show barn in the future.

## **Agricultural Science Teacher Contact Information**

### **Audrey Soto**

asepulveda@bbpbschools.net  
Goats, Lambs, Poultry, and Rabbits

### **Lino Requenez**

lrequenez@bbpbschools.net  
Cattle, Swine, and Shop Projects

Text: @benboltffa      To: 81010

Ag Department # (361) 664-1138

Website: [www.benbolt.ffanow.org](http://www.benbolt.ffanow.org)



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RULES, FEES, AND GUIDELINES AGREEMENT**

Student Name: \_\_\_\_\_

**Student must initial to indicate their agreement to the following statements:**

\_\_\_\_\_ I have read and agree to abide by the BEN BOLT - PALITO BLANCO High School Livestock & Show Barn Rules, Fees, and Guidelines Agreement.

\_\_\_\_\_ I have read and understand the student prerequisites for show eligibility of my livestock project.

\_\_\_\_\_ I agree to comply with all posted project center hours of operations.

\_\_\_\_\_ I agree to attend and participate at all announced project center workdays. If I am unable to attend, I will notify my sponsor/teacher/administrator.

\_\_\_\_\_ I agree that I am fully responsible for the nutrition and health of my livestock project.

\_\_\_\_\_ I agree to the following discipline management policy:

1. First Offense – written warning of failure to appropriately care for the animal, teacher/student conference, and violation fine.
2. Second Offense – written warning of failure to appropriately care for the animal, teacher/student/parent conference, removal-warning letter to parents, and violation fine.
3. Third Offense – final written warning, requires immediate removal of project animal and banning from future project center privileges.

**NOTE:** Only those students who are actively enrolled in Agriculture Science classes and/or members of the BB-PB FFA and Junior FFA, with FFA livestock projects, are allowed to use the Ag Barn. This agreement must be filled out by all members with livestock projects, even if they choose to keep their animal at a different location.

\_\_\_\_\_  
Parent/Guardian signature

\_\_\_\_\_  
Phone number

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student signature

\_\_\_\_\_  
Phone number

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ag Teacher/FFA Advisor signature

\_\_\_\_\_  
Date

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