

How-to Apply for your FFA Chapter Degree

Step 1: Log in to your online record book www.TheAET.com account

Step 2: Click on the Tab that says “Reports”

The screenshot shows the 'Student Dashboard' with a navigation bar at the top containing 'Profile', 'Journal', 'Finances', and 'Reports'. Below the navigation bar, the 'Reports' tab is highlighted with a red circle. The dashboard also features a 'Welcome to the Student Dashboard' message, 'AET Advisor Alerts' (notifying of no financial transactions or journal entries for 60 days), and a list of roles: 'Project/Experience Manager (SAE)' and 'Chapter Meeting Manager (Read Only)'. The main content area displays four cards: 'Profile', 'Journal', 'Finances', and 'Reports'. The 'Reports' card is circled in red and contains the text: 'Access reports to review all your entries and apply for FFA awards.'

Step 3: Under the section titled “Annual Reports & FFA Apps” click on “Degree/Application Manager”

The screenshot shows the 'AET Reports' section with a navigation bar at the top containing 'Profile', 'Journal', 'Finances', and 'Reports'. Below the navigation bar, the 'Reports' tab is selected. The main content area displays three columns of report categories: 'Journal & Resume Reports', 'SAE & Profit Reports', and 'Annual Reports & FFA Apps'. The 'Annual Reports & FFA Apps' column is highlighted with a red circle and contains the following options: 'Degree/Application Manager', 'Complete Recordbook Report', 'Overall Profit/Loss by Year (PDF)', 'Balance Sheet by Year (PDF)', and 'Report of Capital Items (HTML)'. The 'Degree/Application Manager' option is highlighted with a red box.

Step 4: Start a new application by choosing from the dropdown menu

[FFA Award Information](#) - complete your FFA information that automatically inserts into FFA award reports

Start a new application by choosing from this dropdown menu:

Agriscience Fair

▼

Add New

2019-20 SAE Grant Application will be available only from FFA.org.

There are no existing Applications. Click "Add New" to create one.

Step 5: Select "Texas Chapter" Degree to generate a new application

[FFA Award Information](#) - complete your FFA information that automatically inserts into FFA award reports

Start a new application by choosing from this dropdown menu:

Agriscience Fair

▼

Add New

2019-20 SAE Grant Application will be available only from FFA.org.

There are no existing Applications. Click "Add New" to create one.

Agriscience Fair

Agriscience Fair

American Degree

Proficiency Application

Research Proficiency Application

Texas Chapter Degree

Texas Greenhand Degree

Texas State FFA Degree (Lonestar)

Step 6: Click on the "Application" button and follow the on-screen instructions

[FFA Award Information](#) - complete your FFA information that automatically inserts into FFA award reports

Start a new application by choosing from this dropdown menu:

Agriscience Fair

▼

Add New

2019-20 SAE Grant Application will be available only from FFA.org.

Generate/Edit Application	Unique #	Application Type	Date Created	
Application	111111	Texas Chapter Degree		Delete